

**MINUTES OF THE  
NCSL UTAH HOST COMMITTEE**

November 17, 2003 – 3:00 p.m. – Senate Majority Caucus Room

**Members Present:**

Sen. Peter C. Knudson, Co-Chair  
Rep. Greg J. Curtis, Co-Chair  
Sen. Gene Davis  
Rep. Marda Dillree  
Sen. Paula F. Julander  
Sen. Michael G. Waddoups  
Sen. Carlene W. Walker  
Rep. Brent H. Goodfellow  
Rep. Wayne A. Harper  
Rep. David L. Hogue  
Rep. Ty McCartney  
Rep. Roz McGee  
Rep. Carol Spackman Moss  
Rep. Merlynn T. Newbold  
Rep. LaWanna Shurtliff

**Members Absent:**

Sen. Dan R. Eastman

**Staff Present:**

Mr. Stewart E. Smith, Policy An/Sp Proj Mngr  
Ms. Beverlee LeCheminant, Secretary  
Mr. Michael Christensen, Director  
Ms. M. Gay Taylor, General Counsel  
Mr. John Fellows, Assoc. Gen. Counsel  
Mr. Wayne Welsh, Leg. Auditor General  
Mr. John Schaff, Deputy Auditor General  
Mr. John Massey, Leg. Fiscal Analyst  
Ms. Annette Moore, Senate Secretary  
Ms. Sandy Tenney, Senate Services  
Mr. Eric Isom, Leg. Administrative Asst.  
Ms. Carole Peterson, Chief Clerk

**Note:** A list of others present and a copy of materials can be found at <http://www.image.le.state.ut.us/imaging/history.asp> or by contacting the Office of Legislative Research and General Counsel.

**1. Committee Business**

Rep. Curtis called the meeting to order at 3:10 p.m.

**MOTION:** Rep. Hogue moved to approve the minutes of the meeting of October 20, 2003. The motion passed unanimously with Rep. NewBold absent for the vote.

**2. Committee Decision Items**

**a. Opening Reception/Tabernacle Choir Concert**

Sen. Knudson brought the committee up to date on information regarding the venues for the opening social. He indicated that a letter has been sent to the LDS Church Public Affairs Department stating that there is an interest in the Conference Center and whether or not it would be available. He indicated that they have not received back any confirmation on the logistics of it.

Ms. Cynthia Mitchell reviewed the venue grid that was sent to the committee members in their mailing packet. She indicated that the Salt Lake Library and Square has been ruled out because of the hours that it is available. She told the committee that the events coordinator's recommendation is the Capitol Plaza as there is no venue rental, it highlights the State Capitol, and is close to Temple Square. She said that the opening social would be a non-alcoholic event if it is held at the Plaza, but tea and coffee could be served. Ms. Mitchell stated that the Gallivan Center is an option for the opening social because alcohol can be served there, it has easy access from hotels and Temple Square, and TRAX availability.

Rep. McCartney asked if alcohol would be served at the Opening Social if it is held at the Capitol Plaza. Ms. Taylor stated that the Capitol Preservation Board's Operating Committee met last Friday, but they did not decide this issue. If the committee chooses the Capitol Plaza for the opening social, it would be with the understanding that the alcohol issue is still not decided.

Rep. Curtis suggested that the committee members choose the venue to hold the opening social based on the best place and the costs involved.

Rep. McCartney said he sees the opening social as two separate events, one event being at the plaza and the other being the Tabernacle Choir performance. He indicated that this would be the first social event in the history of NCSL not to have alcohol.

Sen. Waddoups stated that the first social event is really the President's reception and there will be alcohol served at that event. He indicated that there will also be hospitality places where attendees will be able to get alcoholic drinks.

Ms. Deborah Borak said part of the research that the events coordinator has done does not even focus on alcohol. She stated that the committee members need to look at the pros and cons of each venue.

Rep. Harper stated that he would not like to see the Capitol Preservation Board change the rule regarding serving alcohol on the Capitol Plaza for one event.

Rep. Dillree asked what caterers would be available for the opening social if it is held at the Capitol Plaza.

Ms. Mitchell said they would be able to go out for bid on the caterer.

Sen. Julander indicated that there is a wonderful caterer available for them to use right on the Capitol Plaza grounds.

**MOTION:** Rep. McGee moved that the opening social be held at the Gallivan Plaza without the Tabernacle Choir's performance.

**SUBSTITUTE MOTION:** Rep. Dillree moved that the committee follow the recommendation of the events coordinator and hold the opening social at the Capitol Plaza with the Tabernacle Choir performance after the reception. The motion passed with Rep. McCartney voting in the negative. Rep. Newbold was absent for the vote.

Rep. Harper asked the events coordinator to look into the possibility of having a reception at Abravanel Hall after the Tabernacle Choir performance.

**b. Closing Social**

**MOTION:** Sen. Julander moved that the closing social be held at the Utah Olympic Oval and the Kearns Recreation Center. The motion passed unanimously with Rep. Newbold absent for the vote.

### **3. Other Items from the Events Coordinators**

#### **a. Youth and Children's Programs**

Ms. Borak indicated that the events coordinator will bring some options for the Youth and Children's Program to the next meeting.

#### **b. Offsite Guest and Spouse Tours and Activities**

Ms. Borak distributed and reviewed some tour options for the guests and spouses.

Rep. Moss suggested having river-running trips available for the attendees before and after the conference.

Rep. Shurtliff suggested some other tour options such as the Railroad Museum in Ogden, the Golden Spike Monument in Brigham City, the Browning Museum in Ogden, and the Hill Air Force Base Museum.

Rep. Dillree suggested Antelope Island which could be put with a tour of places in the Ogden and Brigham City areas.

Sen. Walker expressed concern about the costliness of the tours. Ms. Borak indicated that the tours include a lunch also. Sen. Walker suggested the possibly of cutting out the lunch in the tours to make them a little less costly. She stated that many of the NCSL attendees in San Francisco said that the tours there were too expensive.

Rep. Hogue suggested having a pass for the attendees to be able to ride the UTA buses and TRAX.

Mr. Wayne Welsh said that there is a free bus and TRAX zone which runs from 5<sup>th</sup> South to the Delta Center.

#### **c. Gift Ideas**

Ms. Priscilla Life said that the first decisions the committee needs to make regarding gifts is whether to give the attendees one large or two small gifts and whether to give gifts to all the attendees or registrants only.

**MOTION:** Sen. Walker moved that gifts only be given to the registrants. The motion passed unanimously. Rep. Davis, Rep. Goodfellow, and Rep. Newbold were absent for the vote.

Ms. Life showed committee members some \$2 to \$3 gifts, some \$12 to \$15 gifts, and some \$20 gifts.

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Rep. McGee suggested a nicely-packaged table salt or a micro fiber vest from the Olympic Oval as possible gifts.

**MOTION:** Rep. Moss moved that the committee consider the \$15 to \$20 price range for the gift.

**SUBSTITUTE MOTION:** Sen. Walker moved to keep the price of the gift in the \$15 range. The motion passed with Sen. Julander, Rep. McCartney, and Rep. Moss voting in the negative. Rep. Goodfellow, Rep. Harper, Rep. Davis, and Rep. McGee were absent for the vote.

#### **4. Transportation Update**

Ms. Mitchell said that the committee needs to make a decision as to whether it wants transportation to be provided for attendees from the airport to their hotels. She indicated that the events coordinator has sent out six RFP's for a shuttle service and has only received two responses back.

Rep. Dillree asked if Salt Lake City has a shuttle service from the airport that attendees can pay for.

Ms. Mitchell indicated that there is only one shuttle service from the airport and that the city only has 100 taxi cabs.

Mr. Stewart Smith stated that seven hotels provide complimentary shuttle service from the airport. The other conference hotels use the Express Shuttle at a cost of \$6 each way.

Rep. McCartney said he feels that they need a back-up plan with only 100 cabs available.

Sen. Waddoups said he thinks they should have an airport shuttle for the attendees and show them the hospitality the state has, but they need to try to minimize the cost.

Sen. Walker suggested the possibility of giving the attendees a coupon with some of the cost of their transportation from the airport taken off.

#### **5. 2003 Annual Meeting Final Report/Implications for 2004**

Mr. Smith distributed the San Francisco NCSL Annual Meeting Final Report and highlighted for committee members the attendance figures and costs of the events. He provided a chart showing the economic impact of the conference on host cities from 1995 to 2003. In San Francisco, the host state received better than 10:1 return on California's investment into their economy.

#### **6. Next Meeting/Adjourn**

The committee set the next meeting for Monday, January 12, at 3:00 p.m.

**MOTION:** Sen. Waddoups moved to adjourn. The motion passed unanimously.

Sen. Knudson adjourned the meeting at 4:55 p.m.

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